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1. In motion and time study, which of the following is used in produce analysis?
a. Process chart
b. Work place layout
c. Man operation chart
d. Multi-man process chart
Ans A
2. SIMO charts are used in
a. method study
b. micro motion study
c. process analysis
d. layout analysis
Ans A
3. Safety guards on machines should be
a. always in portion
b. put in position of desired by the operator
c. used if they do not reduce the production
d. used sometimes
Ans: A
4. The basic tool in work study is
a. process chart
b. planning chart
c. bar chart
d. stop watch
Ans: D
5. Standards followed in Germany are known as
a. ASTM standards
b. DIN standards

c. ISI standards
d. GOST standards
Ans; B
6. Which one of the following factors does not provide funds for the mortgage market?
a. Mutual funds
b, Mutual savings banks
c. Pension funds
d. commercial banks
Ans: A
7. Which one of the following industries is least affected by the business cycle?
a. ship building
b, iron and steel
c. textile
d. food processing
Ans: D
8. Sinking fund
a. to offset the damage caused by casualties
b. to compensate for a reduction in income
c. to reduce the capitalization rate of a property
d. to compensate for a property's depreciation
Ans: D
9. Which one of the following is generally not the result of a good layout of an industrial plant?
a. reduced capital investment
b. better quality of product
c. better service to customers
d. increased wages
Ans: D
10. Jobs going behind the schedule are conveniently shown in

- a. Milestone chart
- b. Pi chart
- c. Bar chart
- d. Gantt chart

Ans: D

