

## Microsoft Access Objective Questions and Answers Pdf

1. What are the columns in a microsoft access table called?
  - a. Rows
  - b. Records
  - c. Fields
  - d. Columns

Ans: C

2. The arranging of data in a logical sequence is called
  - a. sorting
  - b. classifying
  - c. reproducing
  - d. summarising

Ans: A

3. Which of the following database object hold data?
  - a. Forms
  - b. Reports
  - c. Queries
  - d. Tables

Ans: D

4. Which of the following database object produces the final results to present?
  - a. Forms
  - b. Reports
  - c. Queries
  - d. Tables

Ans: B

5. What is the maximum length a text field can be?
  - a. 120
  - b. 255
  - c. 265
  - d. 75

Ans: B

6. Microsoft access is a
  - a. rdbms
  - b. oodbms

- c. ordbms
- d. network database model

Ans: A

7. When creating a new table which method can be used to choose fields from standard databases and tables.
- a. create table in design view
  - b. create table using wizard
  - c. create table by entering data
  - d. none of these

Ans: B

8. What happens when you add the asterisk from any field list of a query?
- a. The table will not include any fields from the table.
  - b. The query sorts the table's record in the order you specify
  - c. The query will include every field from the table
  - d. The query uses the records from the table without displaying them

Ans: C

9. Which of the following is not a type of Microsoft access database object?
- a. Table
  - b. Form
  - c. Worksheets
  - d. Modules

Ans: C

10. The size of a field with number data type cannot be
- a. 2
  - b. 4
  - c. 8
  - d. 16

Ans: D