

Microsoft PowerPoint Quiz Questions and Answers Pdf

1. Which command select all object at one time when selecting multiple objects to be deleted?

- a. Alt + a
- b. Ctrl+ a
- c. Shift + Enter
- d. Edit, select all

Ans; D

2. Which of the following options change the fill color of an object back to the default color?

- a. Template
- b. Automatic
- c. Patterns
- d. Fill colors

Ans: B

3. Which of the following should be used when you want to add a slide of an existing presentation?

- a. File, add a new slide
- b. Insert, new slide
- c. File, open
- d. File, new

Ans: B

4. Which key on the Keyboard can be used to view slide show?

- a. F1
- b. F2
- c. F5
- d. F10

Ans: C

5. Which of the following are types of sound files?

- a. LOG files
- b. DAT files
- c. WAV files
- d. DRV files

Ans; C