

MS Word MCQ Questions and Answers Pdf

Question: 1

Which bar shows the current position as far the text goes?

- (A) Title bar
- (B) Menu bar
- (C) Scroll bar
- (D) Status bar

Ans: D

Status bar

Question: 2

Select all the text in MS Word document by

- (A) Ctrl +S
- (B) Ctrl+ 1
- (C) Ctrl+ A
- (D) Ctrl+ V

Ans: C

Ctrl+ A

Question: 3

_____ is not a part of a MS Word document

- (A) Quick access toolbar
- (B) Start Menu button
- (C) Home panel
- (D) View option

Ans: B

Start Menu button

Question: 4

The name of a word document displays in _____

- (A) Ribbon
- (B) Title bar
- (C) Status bar
- (D) Home tab

Ans: B

Title bar

Question: 5

Each line represents how many letters in WordStar?

- (A) 20
- (B) 35

(C) 65

(D) 75

Ans: C

65